**Company Letterhead**

(date)

Karen Dunphy  
Senior Mining Recorder  
Crown-Indigenous Relations and Northern Affairs Canada  
Box 2200, Building 969  
Iqaluit, Nunavut X0A0H0

Dear Ms. Dunphy

(Company Name) would like to request a ‘Suspension of Payment and Work Requirements’ pursuant to Section 51 of the *Nunavut Mining Regulations* for the current field season. Due to the COVID-19 pandemic, field crews will be unable to conduct the required work on the mineral claims listed below.

|  |  |  |
| --- | --- | --- |
| Claim Number | NTS | Anniversary |
| K11111 | 076D09 | June 1, 2020 |

Sincerely,

( company representative )